

Kenilworth Masters SC

Assessment Date:		RISK ASSESSMENT										Assessor's Name:	
29th November 2023		Kenilworth Masters Swimming Club										William Whittaker	
Risk =	Likelihood	X	Consequence								X		
1	Almost Impossible	1	No human injury expected.								1	1	
2	Very Improbably	2	Minor injury with no lost time and complete recovery.								2	2	
3	Improbable	3	Absent from work for less than 7 days with complete recovery.								3	3	
4	Less Than Even Chance	4	Absent from work for over 7 days but less 3 weeks with subsequent complete recovery.								4	4	
5	Even Chance	5	Absent from work for more than 3 weeks with subsequent complete recovery.								5	5	
6	More Than Even Chance	6	Absent from work for more than 3 weeks with subsequent recurring incapacity.								6	6	
7	Probable	7	Permanent slight incapacity.								7	7	
8	Very Likely	8	Permanent severe incapacity.								8	8	
9	Almost Certain	9	Permanent total incapacity.								9	9	
10	Inevitable	10	Death.								10	10	

  

Persons at Risk:	Applicable?	<input checked="" type="checkbox"/> Employees	<input checked="" type="checkbox"/> Visitors	<input type="checkbox"/> Contractors	<input checked="" type="checkbox"/> Public	<input type="checkbox"/> Cleaners	<input checked="" type="checkbox"/> Young Persons	<input checked="" type="checkbox"/> Trespassers	<input type="checkbox"/> Expectant Mother	<input type="checkbox"/> Clients	<input checked="" type="checkbox"/> Other
	Notes										Members

  

Hazard	Consequence	Required Controls	Likelihood	Consequence	Residual Risk Rating
Moving cars on adjacent roads and car park	Serious injury through impact injury	<ul style="list-style-type: none"> <li>Use walkways and crossings provided</li> <li>Swimmers responsibility</li> </ul>	2	10	20
Heart attack, epileptic fit or similar personal injury whilst swimming	Death, Drowning as a secondary consequence or major injury	<ul style="list-style-type: none"> <li>Swim England qualified coach poolside at all sessions</li> <li>Lifeguard attends all sessions provided by hired venue.</li> <li>Hired Venue emergency procedures.</li> <li>Health issues confirmed by members when joining and during annual renewal.</li> </ul>	2	10	20
Diabetic, acute asthma or similar mild personal condition while swimming	Minor Injury or attack as a result of the personal condition	<ul style="list-style-type: none"> <li>Swim England qualified coach poolside at all sessions</li> <li>Lifeguard attends all sessions provided by hired venue.</li> <li>Hired Venue emergency procedures.</li> <li>Health issues confirmed by members when joining and during annual renewal.</li> </ul>	3	6	18
Short term health issues. <ul style="list-style-type: none"> <li>Muscle aches</li> <li>Cramp</li> <li>Colds/Flu.</li> <li>Allergies</li> <li>Dehydration</li> </ul>	Muscle injury/asthma attack or similar.	<ul style="list-style-type: none"> <li>Swim England qualified coach poolside at all sessions.</li> <li>Trained Lifeguard attends all sessions provided by hired venue.</li> <li>Hired Venue emergency procedures.</li> <li>Encourage all swimmers to manage injury appropriately for them.</li> <li>Encourage members to bring drink bottles to training.</li> </ul>	4	4	16
Slippery or defective floors in hired venue	Slip, trip and fall resulting in broken bone	<ul style="list-style-type: none"> <li>Swim England qualified coach poolside at all sessions.</li> <li>Trained Lifeguard attends all sessions provided by hired venue.</li> <li>Report all identified hazards to the hire venue through coach/committee members.</li> </ul>	4	6	24
Defective cubicles/changing area	Cuts and abrasions	<ul style="list-style-type: none"> <li>Report all identified hazards to the hire venue through coach/committee members.</li> </ul>	3	2	6
Shoes and bags left on floor/poolside blocking walk way and/or fire exit	Restricted emergency exits. Minor Injury from slip trip and fall	<ul style="list-style-type: none"> <li>Designated areas for bags away from walkways and fire exits.</li> <li>Report all identified hazards to the hire venue through coach/committee members.</li> <li>Swim England qualified coach poolside at all sessions.</li> <li>Trained Lifeguard attends all sessions provided by hired venue.</li> </ul>	4	4	16
Legionella.	Legionnaire's disease caused by inhalation of small droplets of contaminated water. Headache, Muscle pain, Chills, Fever, Respiratory failure, Septic shock, Acute kidney failure, Left untreated it can be fatal	<ul style="list-style-type: none"> <li>Hired venue responsible for Legionella bacteria assessment by competent body and review periodically.</li> <li>Hired venue responsible daily/weekly checks to run water system to flush out.</li> <li>Hired venue responsible to ensure frequent cleaning and decontamination of water dispersal outlets; such as taps.</li> </ul>	2	7	14

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Diving into shallow water	Banging head/body on bottom of pool	<ul style="list-style-type: none"> <li>Water depth signage.</li> <li>Competent Swimmers.</li> <li>Trained Lifeguard attends all sessions provided by hired venue.</li> <li>All Swim England affiliated clubs must ensure that all dive entries are into at least 1.35m of water.</li> <li>No diving into any pools used by KMSC in the shallow end.</li> </ul>	3	3	9
Chemicals in the pool - Excess Chlorine in Pool	Breathing problems. Irritation of the eye. Skin irritation.	<ul style="list-style-type: none"> <li>Hired venue responsible for regular testing and checking chlorine levels.</li> <li>Trained Lifeguard attends all sessions provided by hired venue.</li> <li>Ventilation to poolside by opening of fire exit doors.</li> <li>Swim England qualified coach poolside at all sessions.</li> </ul>	3	4	12
Poor ventilation in the pool	Breathing problems. Irritation of the eye. Skin irritation.	<ul style="list-style-type: none"> <li>Trained Lifeguard attends all sessions provided by hired venue.</li> <li>Ventilation to poolside by opening of fire exit doors.</li> <li>Swim England qualified coach poolside at all sessions.</li> </ul>	3	4	12
Swimming aids left around Pool	Minor Injury from slip trip and fall	<ul style="list-style-type: none"> <li>Private swim sessions so no public on poolside</li> <li>Items kept close to pool edge</li> </ul>	5	4	20
Swimmers entering pool area before Coaches, Helpers and lifeguards are in-situ.	Swimmers may enter or fall into water unsupervised. Drowning.	<ul style="list-style-type: none"> <li>No Swimmers to enter poolside area before Coaches and Life Guards are in position.</li> </ul>	2	10	20
No backstroke flags in place.	Cuts, abrasions and/or bruising. Backstroke swimmers hitting head or hands hard on wall at turns or finishes.	<ul style="list-style-type: none"> <li>Hired venue provide flags and lane ropes ready for the start of the sessions.</li> <li>Swim England qualified coach poolside at all sessions.</li> <li>Trained Lifeguard attends all sessions provided by hired venue.</li> <li>Report all identified hazards to the hire venue through coach/committee members.</li> </ul>	2	2	4
Broken/defective pool handrails	Cuts, abrasions and/or bruising	<ul style="list-style-type: none"> <li>Swim England qualified coach poolside at all sessions.</li> <li>Trained Lifeguard attends all sessions provided by hired venue.</li> <li>Report all identified hazards to the hire venue through coach/committee members.</li> </ul>	5	2	10
Misjudging tumble turns and hitting feet on handrail	Cuts, abrasions and/or bruising	<ul style="list-style-type: none"> <li>Swim England qualified coach poolside at all sessions.</li> <li>Trained Lifeguard attends all sessions provided by hired venue.</li> <li>Report all identified hazards to the hire venue through coach/committee members.</li> </ul>	3	2	6
Pool steps / Access left in pool	Cuts, abrasions and/or bruising	<ul style="list-style-type: none"> <li>Steps removed from pool by hire venue staff prior to session commencing</li> <li>Report all identified hazards to the hire venue through coach/committee members.</li> </ul>	3	2	6
Under 18's attending training	Child protection incident	<ul style="list-style-type: none"> <li>Child Protection Policy &amp; officer in place</li> <li>No under 18's swim with at the club without parents present at training.</li> <li>All coaches have DBS annual checks</li> </ul>	3	8	24
Starting blocks-unstable or too high-causing over-deep dive – hitting head/hands on pool floor	Cuts, abrasions and/or bruising	<ul style="list-style-type: none"> <li>Blocks are regularly inspected and checked by hire venue management.</li> <li>Where starting blocks are deemed dangerous by the coach they are taken out of action.</li> <li>Report all identified hazards to the hire venue through coach/committee members.</li> </ul>	2	2	4
Running on poolside	Slip, trip and fall resulting in broken bone	<ul style="list-style-type: none"> <li>No running signs</li> <li>Enforcement of no running by coach and lifeguard.</li> </ul>	2	5	10
Unclean changing areas, floors, showers and swimming pool	Poor hygiene. Bacterial infection. Short term illness	<ul style="list-style-type: none"> <li>Inspections by hire venue management on regular basis.</li> <li>Cleaning regime by hire venue management/staff on regular basis.</li> </ul>	4	2	8

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Food on poolside	Poor hygiene. Bacterial infection.	<ul style="list-style-type: none"> <li>Coach to ensure no food is brought on to pool side.</li> <li>Drink bottles only pool side.</li> </ul>	4	2	<b>8</b>						
Abusive/ violent Swimmers	Cuts, abrasions and/or bruising	<ul style="list-style-type: none"> <li>Swim England qualified coach poolside at all sessions.</li> <li>Welfare Officer</li> <li>Report any incidents to the coach/committee members.</li> </ul>	2	2	<b>4</b>						
Poor Level and Quality of Lifesaving for sessions	Missed swimmer in distress leading to potential delayed help and first aid.	<ul style="list-style-type: none"> <li>Swim England qualified coach poolside at all sessions.</li> <li>Swimmers to keep within lane ropes, and swim as directed by coach.</li> </ul>	1	6	<b>6</b>						
Exposure of individuals in the changing rooms/showers	Child protection incident. Vulnerable Person Incident. Violation of personal standards.	<ul style="list-style-type: none"> <li>No removal of swimming costumes in the showers.</li> <li>Welfare Officer</li> <li>Report any incidents to the hire venue through coach/committee members.</li> </ul>	2	1	<b>2</b>						
Coach not to a suitable level of qualification	Qualified Coach not on poolside. Coaching programme not adequate.	Level 2 Swim England qualified coach to be poolside for all training.	2	2	<b>4</b>						
Training outside the normal programmed activity e.g. free swim session	Swimmers not coached Coaching programme not adequate	<ul style="list-style-type: none"> <li>Level 2 Swim England qualified coach to be poolside for all training.</li> <li>No training conducted outside the normal programmed activity</li> </ul>	2	2	<b>4</b>						
Qualified coach unavailable/on holiday	Qualified Coach not on poolside. Training not adequate level.	Level 2 Swim England qualified coach to provide cover and agree training program with the other coach they are covering for.	2	2	<b>4</b>						
Coach taking sessions from the water whilst participating in training themselves	Qualified Coach not on poolside. Training not adequate level.	Level 2 Poolside coach to be provided for all sessions ongoing.	2	2	<b>4</b>						
Vulnerable adults attending training or other club activities	Vulnerable Person Incident.	<ul style="list-style-type: none"> <li>Welfare Officer</li> <li>Report any incidents to the hire venue through coach/committee members.</li> </ul>	1	10	<b>10</b>						
Social Events	Poor planning results in an injury or worse for a club and/or family member	Event specific risk assessment to be conducted where the club organises an event	3	10	<b>30</b>						
Swimming Events - club responsible for club members when competition for the club.	Injury or ill health to a club member representing the club. Child protection incident. Vulnerable Person Incident. Violation of personal standards.	<ul style="list-style-type: none"> <li>All club members representing the club are responsible for the transport to and from the venue.</li> <li>When representing the club at an event, this is done inline with Swim England and FINA Standards.</li> <li>Annual health questionnaires are completed at renewal of membership.</li> <li>Membership to the club and Swim England are required.</li> </ul>	1	10	<b>10</b>						
<b>The risk assessment is compiled by calculating the likelihood and consequence of the hazard being a risk to those outlined by scoring each element out of 10.</b>		<b>60 or more High Risk Do Not Proceed Without Taking Immediate Action</b>	<b>40 - 59 Medium Risk Action Within Set Timescales</b>	<b>20 - 39 Medium Risk Continue to Monitor and Review at Next Review Date</b>	<b>Below 20 Low Risk No Immediate Action Required</b>						
Task Specific PPE Required:	Applicable?	<input type="checkbox"/> Ear Protection	<input type="checkbox"/> Eye Protection	<input type="checkbox"/> Head Protection	<input type="checkbox"/> Hand Protection	<input type="checkbox"/> Foot Protection	<input type="checkbox"/> Hi-Vis Clothing	<input type="checkbox"/> Face Shield	<input type="checkbox"/> Face Mask	<input type="checkbox"/> Safety Harness	Other (Please Specify):
	BS EN	BS EN 352:2002	BS EN166 – 3F	BS EN397:1995	BS EN 388: 3121	BS EN ISO 20345:2011 SB	BS EN471: 2003	BS EN 175:1997	BS EN 149:2001	BS EN 361:2002	
<b>Additional Controls:</b>		<b>Time Frame:</b>				<b>Responsible Person:</b>					
Environmental Hazards and Controls:											
Comments/Observations:											
Review Date: Nov-24	<b>In addition to written risk assessments, we should all be encouraged and have confidence to conduct point of work risk assessments - STOP and think 'Am I safe doing this?'. If at any stage you identify work is not safe to proceed, stop work immediately and do not proceed unless confirmed as safe to do so.</b>									WA Management <a href="http://www.wamanagement.co.uk" style="color: white;">www.wamanagement.co.uk</a>	